XCELERATE TRAINING INSTITUTE

your learning & development partner

PROJECT MANAGEMENT

# (PMP)® Exam Preparation

| DURATION | LANGUAGE | FORMAT |
|---|---|---|
| **10 days** | **English** | **Classroom / Online** |

## Upcoming dates

| Dates | Venue | Format | Fee |
|---|---|---|---|
| 4 – 15 ????? 2027 | Amman | Classroom | **€5?400** |
| 28 ????? – 9 ????? 2027 | Live online | Online (live) | **€1?800** |
| 6 – 17 ?????? 2027 | Live online | Online (live) | **€1?800** |

### Register or ask a question

Online: x8ti.com/course/pmp-exam-preparation/

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# (PMP)® Exam Preparation

## Introduction

This Xcelerate training course will empower you with a detailed understanding and experience of the PMP exam. It will cover all important project management aspects in detail, providing all the necessary information and knowledge required to effectively manage these areas through a project.

The course also provides understanding and knowledge of key project management tools that you can implement in projects undertaken by you.

## Learning Objectives

- detailed understanding of important project management knowledge areas to be able to successfully handle these stages during the project life cycle
- complete experience, information, and knowledge of the format and other minute details of the PMP exam
- the required skill and confidence to train other project management professionals on the entire project life cycle
- the necessary skill, confidence, and capability to efficiently plan, execute, and close complex, critical projects for their organizations
- awareness and confidence to overcome all project constraints, not allowing them to affect the project outcome or timeline
- the capabilities and experience to undertake higher and more complex roles and responsibilities, thus fostering growth and progression
- the required knowledge of advanced project management tools to be able to apply when managing projects for the organization, earning credibility and more opportunities for progression
- the required preparedness to undertake the PMP exam and successfully clear it

## Training Methodology

All courses at Xcelerate Training Institute are created, leaving scope for customizations according to the training audience. A highly experienced trainer delivers the course content using audiovisual presentations for reference and retention.

## Benefits for Your Organisation

- Trained project managers, to the level of PMPs, to carry out projects for the organization
- There is less requirement to train project managers aspiring to take the PMP exam as the course provides all possible information and knowledge to clear the exam
- Better risk assessment and management, resulting in on-time project completion without breaching budgets
- Greater credibility and brand value because of the larger number of successful PMPs managing projects for the organization
- Regular training of other project managers of the organization to manage projects to the level of PMPs

- Greater investments and growth because of a better project completion success rate
- Clear understanding and ownership among project managers and other stakeholders to deliver projects as per the desired objectives, within the agreed limits of time and budget
- Use of advanced tools and methods of project management

## Benefits for You

- Better experience, confidence, and knowledge of the PMP exam
- Detailed understanding of all important knowledge areas of project management to be able to seamlessly manage a project from start to end, thus demonstrating talent and potential and inviting more opportunities for growth and progression
- Increased knowledge and understanding of modern, advanced project management tools and methods for successful completion of projects
- Complete knowledge of all aspects of project management and the project life cycle to be able to attempt the PMP exam and successfully clear it
- Increased confidence and knowledge to train other project managers for project management processes and practices to the level of a PMP
- Increased confidence and experience to effectively manage risks and challenges and overcome them well, without them affecting project outcome or timeline
- Greater opportunities to handle more challenging and complex projects in the organisation

## Who Should Attend

- Project managers aspiring to attempt the PMP exam
- Project coordinators and administrators who intend to progress to higher roles and responsibilities in project management
- Senior management leaders and managers who need to understand the importance and usefulness of the PMP certification
- Project management professionals preparing for re-certification or to re-attempt the PMP exam
- Any other professional aspiring to build a career in project management

## Course Outline

### Overview of Project Management

- Project management framework
- Project versus product life cycle
- Project management processes

### Modern Project Management Tools

- Work breakdown structure
- Product breakdown structure
- Logic network
- Gantt charts
- PERT (Program Evaluation Review Technique)

## Integration Management

- Project charter
- Scope statement
- Project management plan
- Direction and control of work
- Project closure

## Scope Management

- Scope planning
- Requirement collection
- Scope process definition
- Work breakdown structure
- Scope process validation
- Scope process control

## Schedule Management

- Activity definition
- Sequencing activities
- Precedence diagramming method or activity-on-node method
- Finish-to-start
- Start-to-start
- Finish-to-finish
- Start-to-finish

## Cost Management

- Resource planning
- Cost estimation
- Cost budgeting
- Cost control

## Quality Management

- Quality planning
- Quality assurance
- Quality control

## Human Resource Management

- Resource planning
- Resource estimation and acquisition
- People development
- Physical resource control

## Communication Management

- Communication planning
- Communication management

- Communication control

## Risk Management

- Risk identification
- Risk analysis
- Risk evaluation
- Risk treatment and response
- Risk monitoring

## Procurement Management

- Procurement planning
- Procurement selection
- Procurement administration
- Procurement closure

## Stakeholder Management

- Stakeholder identification
- Stakeholder engagement planning
- Stakeholder engagement management
- Stakeholder engagement monitoring

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# Registration Form

## (PMP)® Exam Preparation

Preferred dates: ..... Venue or online: .....

Duration: 10 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

### Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

### Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

### Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

### Payment

☐ Please invoice me ☐ Please invoice my company

Signature: ..... Date: .....

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