XCELERATE TRAINING INSTITUTE

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CONTRACT MANAGEMENT & LAW

Contract Management with Digital Tools and AI Training Course

Using Contract Lifecycle Management Systems and AI to Control Obligations

DURATION	LANGUAGE	FORMAT	COURSE CODE
3 days	English or Arabic	Classroom / Online	CM-111

Upcoming dates

Dates	Venue	Format	Fee
22 – 24 Mar 2027	Barcelona	Classroom	€3,200
17 – 19 May 2027	Live online	Online (live)	€900
7 – 9 Jun 2027	Berlin	Classroom	€3,200
13 – 15 Sep 2027	Cairo	Classroom	€2,400
22 – 24 Nov 2027	Live online	Online (live)	€900
20 – 22 Dec 2027	Casablanca	Classroom	€2,400

Register or ask a question

Online: x8ti.com/course/contract-management-with-digital-tools-and-ai-traini…

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Contract Management with Digital Tools and AI Training Course

Introduction

Many organisations still manage contracts in email folders and spreadsheets, missing renewal dates, obligations and opportunities to recover value. Contract lifecycle management systems and AI tools now make it possible to track every contract and obligation automatically.

This course shows contract professionals how to digitalise the contract lifecycle, use AI for drafting and review, and build dashboards that give management real visibility of contract risk and performance.

Learning Objectives

By the end of this course, participants will be able to:

- Map the contract lifecycle and its control points
- Understand contract lifecycle management systems
- Use AI tools for contract review and drafting support
- Track obligations, milestones and renewals
- Build contract performance dashboards
- Plan a digital contract management implementation

Training Methodology

This course combines short expert presentations with practical exercises, case studies from the Gulf and international organisations, group discussions and work with real templates and tools. Participants are encouraged to bring examples from their own work so that the learning can be applied immediately.

Participants test AI review tools on sample contracts and design a contract dashboard.

Benefits for Your Organisation

- No missed renewals, deadlines or obligations
- Faster contract review cycles
- Better visibility of contract risk
- Value recovered from supplier performance

Benefits for You

- Digital contract management skills
- Practical experience with AI review tools
- Templates for obligation tracking
- Modern skills for contract roles

Who Should Attend

This course is designed for:

- Contract managers and administrators
- Procurement professionals
- In-house legal teams
- Project managers
- Digital transformation teams

Course Outline

Day 1: The Digital Contract Lifecycle

- Contract lifecycle stages
- Common failures in manual contract management
- Contract lifecycle management systems
- Contract repositories and metadata
- Selecting tools

Day 2: AI for Contracts

- AI-assisted contract review
- Clause extraction and comparison
- Drafting support and playbooks
- Accuracy, confidentiality and limits
- Human review controls

Day 3: Obligations and Performance

- Obligation and milestone tracking
- Supplier performance management
- Contract dashboards and KPIs
- Implementation roadmap
- Action plan

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Registration Form

Contract Management with Digital Tools and AI Training Course

Preferred dates: ..... Venue or online: .....

Duration: 3 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

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Signature: ..... Date: .....

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