XCELERATE TRAINING INSTITUTE
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ACCOUNTING & FINANCE

AI for Finance Professionals Training Course

Using AI Tools to Automate, Analyse and Forecast with Confidence

DURATION	LANGUAGE	FORMAT	COURSE CODE
5 days	English or Arabic	Classroom / Online	AF-101

Upcoming dates

Dates	Venue	Format	Fee
8 – 12 Feb 2027	Casablanca	Classroom	€3,600
19 – 23 Apr 2027	Dubai	Classroom	€3,800
28 Jun – 2 Jul 2027	Geneva	Classroom	€4,800
2 – 6 Aug 2027	Istanbul	Classroom	€3,800
11 – 15 Oct 2027	Kuala Lumpur	Classroom	€5,500
20 – 24 Dec 2027	London	Classroom	€4,800

Register or ask a question

Online: x8ti.com/course/ai-for-finance-professionals-training-course/

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AI for Finance Professionals Training Course

Introduction

Artificial intelligence is changing how finance teams close the books, forecast, detect anomalies and report to management. Tasks that once took days, such as reconciliations, variance commentary and first-draft reports, can now be completed in hours when AI tools are used correctly and safely.

This practical course shows finance professionals how to apply generative AI, machine learning and automation to everyday accounting and FP&A work. Participants learn which tasks AI does well, where human judgement remains essential, and how to keep data, controls and audit trails intact.

Learning Objectives

By the end of this course, participants will be able to:

- Identify finance processes where AI adds the most value, from transaction processing to forecasting
- Use generative AI tools to draft reports, variance explanations and management commentary
- Apply AI-assisted analysis to detect anomalies, errors and potential fraud in financial data
- Build simple AI-supported forecasting and scenario models
- Design controls, review steps and documentation for AI-generated outputs
- Prepare a practical AI adoption roadmap for their finance function

Training Methodology

This course combines short expert presentations with practical exercises, case studies from the Gulf and international organisations, group discussions and work with real templates and tools. Participants are encouraged to bring examples from their own work so that the learning can be applied immediately.

Participants work hands-on with AI tools on realistic finance datasets, month-end tasks and reporting templates.

Benefits for Your Organisation

- Faster month-end close and reporting cycles
- Earlier detection of errors, anomalies and fraud risks
- More accurate forecasts and better-informed decisions
- Safe AI adoption with clear controls and governance
- Finance staff freed for higher-value analysis

Benefits for You

- Confidence using AI tools in daily finance work
- Practical prompts and templates you can reuse immediately
- Stronger analytical and forecasting skills
- A future-ready profile for finance leadership roles
- Understanding of AI risks, controls and ethics in finance

Who Should Attend

This course is designed for:

- Finance managers and financial controllers
- Accountants and senior accountants
- FP&A and budgeting professionals
- Internal auditors and finance analysts
- CFOs and finance transformation leads

Course Outline

Day 1: AI in the Finance Function

- How AI, machine learning and generative AI work, in plain terms
- Where AI is already used in accounting, FP&A, treasury and audit
- Mapping your finance processes for automation potential
- Data quality: the foundation of reliable AI outputs
- Risks, limitations and responsible use in finance

Day 2: Generative AI for Accounting and Reporting

- Writing effective prompts for finance tasks
- Drafting management reports and variance commentary
- Summarising contracts, policies and accounting standards
- Building reusable prompt libraries for the team
- Reviewing and validating AI-generated content

Day 3: AI for Analysis, Controls and Fraud Detection

- AI-assisted reconciliations and exception handling
- Anomaly detection in journals, payments and expenses
- Using AI to test controls and sample transactions
- Fraud red flags that AI can surface
- Documenting AI use for auditors and regulators

Day 4: Forecasting and Decision Support

- Machine learning basics for forecasting
- Driver-based and scenario forecasting with AI support
- Cash flow and working capital prediction
- Visualising insights for management
- Explaining AI-supported forecasts to stakeholders

Day 5: Building Your AI Roadmap

- Selecting tools: ERP add-ons, copilots and specialist software
- Data security, privacy and confidentiality
- Change management and upskilling the finance team
- Measuring benefits and return on investment

- Action planning: your 90-day AI adoption plan

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Registration Form

AI for Finance Professionals Training Course

Preferred dates: ..... Venue or online: .....

Duration: 5 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

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