XCELERATE TRAINING INSTITUTE

your learning & development partner

PROCUREMENT, LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Successful Fleet and Transport Management

DURATION	LANGUAGE	FORMAT
5 days	**English**	**Classroom / Online**

Upcoming dates

Dates	Venue	Format	Fee
18 – 22 Jan 2027	Live online	Online (live)	**€1,200**
26 – 30 Jul 2027	Live online	Online (live)	**€1,200**
23 – 27 Aug 2027	Casablanca	Classroom	**€4,800**

Register or ask a question

Online: x8ti.com/course/successful-fleet-and-transport-management/

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Successful Fleet and Transport Management

Introduction

What does fleet management include? Fleet management includes management of commercial motor vehicles, private vehicles for work purposes, aviation machinery, ships, rail cars, etc.

Fleet and transport management includes many functions, including vehicle finance and maintenance, vehicle tracking and tracing, driver management as well as fuel and health and safety management.

These days, various software applications are helping trace and manage these functions seamlessly. With these applications, a series of tasks can get completed simultaneously, thereby increasing operational efficiency and accuracy.

Transportation is an important process of the supply chain and ensures raw materials reach manufacturing sites and finished products reach the customer in time.

This training fleet and transport management course will empower you with a complete understanding of fleet and transport management. Through this course, you will not only manage the fleet and transport for your organization well but also introduce enhancements and positive changes.

This course will also equip you to work with various software applications to increase the efficiency and accuracy of fleet and transportation management.

Learning Objectives

The main objective of this course is to empower professionals with—

- complete knowledge and understanding of fleet and transport management
- the required skill, confidence and experience to work with various software applications to increase process efficiency and accuracy, contributing to higher roles for career growth
- the knowledge and exposure to audit existing processes of the organization and make enhancements for overall efficiency and productivity
- the confidence, experience and knowledge to train other professionals on effective fleet and transport management
- the required experience and skill to contribute to on-time delivery of raw materials and/or finished products, thus contributing to organizational growth and client satisfaction
- the understanding, exposure and perspective for effective driver and supplier evaluation and selection, thereby ensuring sustainability and consistency in good performance
- the ability to manage risks and address challenges to help seamless transport and movement of material from one stage to another
- the necessary knowledge and understanding to track and improve workshop productivity
- the skill and knowledge to ensure employees safety for fleet and transport management

Training Methodology

All courses are highly customisable. Courses undergo a detailed review before the commencement of each training program to check relevance to the audience. Highly experienced professionals from relevant domains help deliver the training, using audio-visual presentations. Two-way participation is improved through group assignments and projects to trainees, as well as role-plays. Relevant case study discussions also help relate the theoretical content to practical, well-known scenarios.

Benefits for Your Organisation

By professionals undertaking this course, organizations will derive the following benefits:

- Better fleet and transport management by experienced and trained professionals
- Continuous training of employees working in fleet and transport management-related processes
- Enhancement in existing systems and processes for greater efficiency and accuracy
- Better and safer vendor and driver selection and management
- Reduced risks because of better risk assessment and mitigation
- Greater client satisfaction because of in-time delivery of products to customers
- Application of advanced concepts, techniques and software to enhance performance in fleet and transport management
- Organizational growth because of increased credibility leading to greater investments, lesser risks, reduced costs and increased profits
- Sustainability and consistency in fleet and transport management-related operations, a result of good vehicle maintenance and effective supplier performance evaluation
- Higher safety of employees in the fleet and transport management processes

Benefits for You

Professionals enrolling for this course will derive the following benefits:

- Detailed understanding and knowledge of best practices of fleet and transport management
- Greater understanding and experience to audit current processes within one’s organization and enhance these for better efficiency and productivity
- Increased confidence, knowledge and experience to train other professionals regarding best practices for fleet and transport management
- Enhanced skill set and greater capabilities to work with advanced concepts, techniques and software for better productivity and operational efficiency, in turn inviting further opportunities for career progression
- Increased skill, experience and perspective to contribute to effective selection of vendors and drivers and performance tracking for better supply chain management through effective fleet and transport management
- Enhanced perspective and foresight to pre-empt challenges and risks and mitigate these to prevent grave impact
- A sense of satisfaction from contributing to organizational success and client satisfaction
- Increased confidence and skill to successfully undertake fleet and transport management in any industry, thereby increasing opportunities for career progression

- Increased understanding and knowledge to ensure the complete safety of employees involved in fleet and transportation management

Who Should Attend

- Top management of an organization responsible for making critical decisions related to fleet and transport management
- Supplier and other external stakeholders involved in fleet and transport management
- Fleet and transport managers and supervisors responsible for overseeing overall operations
- Maintenance managers responsible for vehicle maintenance for effective transportation
- Safety managers and quality inspectors responsible for ensuring safety and adherence to standards
- Staff performing operations in fleet and transport management
- Any other professional who would like to know more about fleet and transport management

Course Outline

The course covers the following topics important to understand fleet and transport management:

Objectives of Fleet Maintenance Management

- Keep vehicles on the road
- Reduce vehicle operating costs
- Maintain vehicle resale value
- Comply with regulations

Benefits of Fleet Management Systems

- Improved dispatching, additional jobs
- Fleet report automation
- Improved vehicle fuel efficiency
- Improved fleet safety
- Improved insurance benefits
- Improved customer satisfaction

Fleet Management Advantages

- Time management
- Fuel management
- Better customer service
- Employee satisfaction
- Reduced insurance costs
- Savings on maintenance costs

Benefits of Transportation Management Systems

- Reduced freight expenses
- Deliveries real time
- Improved customer service
- Improved warehouse efficiency and productivity

- Improved supply chain efficiency

Transportation Management Licensing Options

- On-premises
- Hybrid
- Hosting

Workshop Management

- Health protection and work safety
- 5S model for workshop management
- Sort
- Set
- Shine and sweep
- Standardize
- Sustain
- Workshop training (three steps)
- Workshop layout
- Workshop productivity

Elements of a Fleet Safety Program

- Driver identification
- Management commitment
- Careful driver screening, selection and training
- Driver management
- Accident management
- Written policies and procedures
- Plan for vehicle inspection, repair and maintenance

Components of a Transportation and Distribution Plan

- Introductory material
- Health and safety guidelines
- Logistics
- Roles and responsibilities
- Project description
- Existing and future conditions
- Work zone impact assessment
- Work zone traffic management strategies
- Contingency plans
- Implementation costs

Fleet Skill Tests

- Road accident types
- Vehicle selection and replacement

- Vehicle selection criteria
- Own or contract analysis
- Vehicle replacement analysis
- Capital budgeting techniques

Manager Responsibilities

- Fleet maintenance management
- Driver selection and management
- Driver upskilling and training requirements
- Data analysis and ideation for fuel and operational efficiency

fleet Maintenance

- Benefits of preventive maintenance inspection
- Scope of preventive maintenance programs
- Unscheduled maintenance and road calls
- Tire selection and management
- Parts and supply management
- Vendor versus in-house maintenance

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Registration Form

Successful Fleet and Transport Management

Preferred dates: ..... Venue or online: .....

Duration: 5 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

Payment

☐ Please invoice me ☐ Please invoice my company

Signature: ..... Date: .....

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